

**Town of Estancia**  
**Special Meeting of the Board of Trustees**

**Monday, July 25, 2022 6:15pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

The meeting was called to order at 6:15 p.m. and Roll Call was taken:

Trustee Lovato- Present  
Trustee Sedillo- Present  
Trustee Chavez- Arrived late  
Trustee Hall- Present  
Mayor Dial - Present

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the agenda. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment – None.**

**2.0 Approval Resolution 2022.28 4<sup>th</sup> Qtr Qtrly report- Action Item Roll Call Vote**

Clerk/Treasurer Michelle Jones reviewed the 4<sup>th</sup> Quarter Report and answered any questions.

**ACTION TAKEN:** Trustee Sedillo made a motion to approve Resolution 2022.28. Trustee Hall seconded the motion. Roll call vote: Trustee Lovato-Yes, Trustee Sedillo-Yes, Trustee Hall-Yes. **MOTION CARRIED**

**3.0 Approval of Resolution 2022.29 FY23 Final Budget- Action Item Roll Call Vote**

Clerk/Treasurer Michelle Jones went over the final budget and advised that the Town had received a warning that 40% of the budget was being spent. She advised that this was expected due to the funds the Town had received and that this money needed to be spent.

Trustee Sedillo talked about the 12% in the reserve. Mrs. Jones advised that she thought that was a good idea.

**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2022.29. Trustee Sedillo seconded the motion. Roll call vote: Trustee Lovato-Yes, Trustee Sedillo-Yes, Trustee Hall-Yes. **MOTION CARRIED**

**4.0 Approval of Resolution 2022.30 Declaring the property at 405 Fifth Street not essential for municipal purposes and declaring that the property will be sold- Action Item Roll Call Vote**

Trustee Sedillo made a motion to approve Resolution 2022.30 with the changes of adding the exact statue and removing Clerk/Treasurer Michelle Jones from the Resolution. Trustee Hall seconded the motion.

Roll call vote: Trustee Lovato-Yes, Trustee Sedillo-Yes, Trustee Hall-Yes. **MOTION CARRIED**

**5.0 Discussion/Approval of publication dates, etc. for sale of property at 405 Fifth Street-Action Item**

Clerk/Treasurer Michelle Jones reviewed the options with the Trustees of which route they would like to take to sell the property. It was discussed and decided that the Trustees would like to get a realtor to do the sell and would like to get sealed bids. It will be up to the realtor for all dates.

**6.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2)(7)(8), threatened or pending litigation, personnel, and the sale of real property.**

Trustee Sedillo made a motion to go into Executive Session, Pursuant to NMSA 1978 10-15-1 Sections (H)(2)(7)(8), threatened or pending litigation, personnel, and the sale of real property.

Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato-Yes, Trustee Sedillo-Yes, Trustee Hall-Yes.  
**MOTION CARRIED**

**Executive Session began at 6:38 pm.**

Trustee Chavez arrived at this time.


**Regular Session resumed at 7:22pm.**

Trustee Lovato made a motion to return to Regular Session, stating that the only item discussed in Executive Session was the item on the agenda and no action was taken. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**


**Adjournment -**

Trustee Sedillo made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor.  
**MOTION CARRIED.**

The meeting adjourned at 7:31 pm.

Approved: 

Date: 8/1/2022

Attest: 

Date: 8/1/2022